

WEBSTER GROVES SCHOOL DISTRICT
Webster Groves, Missouri 63119

ASSISTANT SUPERINTENDENT FOR LEARNING

2020-2021 School Year

Reports to: Superintendent



Characteristics

- A respected and trusted communicator. A relationship builder who demonstrates a high level of emotional intelligence by gaining trust and engendering respect through collaborative interactions with students, staff, parents, and community members.
- A thoughtful and dedicated leader who seeks to work with the district community to systemically move toward our vision in an increasingly changing world by nurturing organizational agility, creativity and responsiveness.
- A creative thinker and problem-solver who believes in a decentralized approach to decision-making and is highly skilled at implementing such processes.
- A leader who demonstrates through word and deed a commitment to equity and social justice.

Major Areas of Accountability

- Ensure alignment of the written curriculum, district programs, and classroom pedagogy with the district's mission, vision and equity resolution, and be skilled at articulating this alignment in a manner diverse stakeholders will understand.
- Demonstrate competency with using data to inform decision-making and the capability to lead others in their use of this information to care for the academic, social and emotional needs of the diverse student body.
- Design and help facilitate meaningful professional learning opportunities for building administrators.
- Interpret and adhere to board policy related to the district's educational programming and seek to develop board policies to improve the educational experience for all students.
- Support school administrators with the development and implementation of their school improvement plans.
- Serve as the Title 1 coordinator for the district by keeping abreast of local, state and federal statutes to ensure the district, and non-public schools within the district, remain in compliance with the applicable laws while spending their allotted federal monies.
- Seek out partnerships and external resources to improve the educational experience for all.

- Coordinate ongoing district professional development for preschool through Grade 12 staff.
- Coordinate the district assessment program for preschool through Grade 12.
- Develop and utilize a comprehensive communication plan to support staff learning across the district and share student learning with families and community.
- Serve as the district representative on the WGSD Foundation.
- Perform other duties as assigned by the superintendent.

Qualifications



- ✓ Master’s Degree, Ed.D., and/or Ph.D. in school administration
- ✓ Experience as an administrator
- ✓ Minimum 5 years experience in educational administration or supervision
- ✓ Meet state certification requirements
- ✓ Be committed to the academic and personal success for every student, every day.

Application Requirements:

1. Complete a WGSD application online.
2. Along with the online application, upload your response to the following prompt in writing (250 words or less) or video (30 seconds or less): “Describe three practices, structures or systems you feel would be present in a diverse, public school district where educational outcomes are not predicated on one’s race, gender, or (family’s) socioeconomic status.”
3. Minimum starting salary is \$139,540
4. The closing date for accepting applications is January 16, 2020.

Tentative Interview Dates

December 19 – January 16:	Review applications
December 19—January 19:	Phone interview for select applicants
Week of January 20:	Initial interview at district central office
Week of January 27:	Semi-final interview at district central office
Week of February 3:	Final interview at WGSD Schools
After February 5:	(Optional) Individual interview with superintendent and/or assistant superintendent for human resources
February 10, 2020:	Recommendation brought to WGSD Board of Education